

Application Form for Grants up to £1000

The Infant feeding grant is being run by Community CVS on behalf of Blackburn with Darwen Borough Council. Our focus is to encourage as many families as possible to breastfeed their babies. There are a number of reasons for this:

• Breastfeeding supports bonding and attachment

• Breastfeeding is free (compared with the rising costs of formula)

• Breastmilk adapts for each baby’s unique nutrition and immunity needs

• Breastfeeding has health benefits for mum and baby

• Breastfed babies have fewer hospital admissions

• Breastfeeding requires no preparation (formula carries a pathogen risk if not prepared correctly)

• Breastfeeding supports climate goals – it requires no commercial processing, transportation or waste disposal issues (formula tins are not currently recyclable.)

We would be interested in funding local groups to creatively address our aims to support new mums to start breastfeeding or continue to breastfeed for longer.

Suggestions include:

• Local awareness campaigns

• Targeted support for groups that are least likely to initiate breastfeeding.

• Work with young people to raise awareness of breastfeeding benefits.

• Videos/digital media resources

• Work to support the wider family around breastfeeding.

• Community attitudinal surveys to breastfeeding.

Groups may apply for a minimum of £250 and maximum of £1000 to fund their proposed activities or to purchase equipment. We are trying to reach as many groups as possible. If you have any questions or queries regarding completing this form please contact CVS on 01254 583957 or email at syka.quraishi@communitycvs.org.uk

**Completed applications must be returned to** **syka.quraishi@communitycvs.org.uk**

**Section One: About Your Community Group or Organisation**

1. **Organisation Name - the full name of the organisation. If your organisation is known by a shorter name, please include this.**

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|  |

1. **Name of main contact**

|  |  |
| --- | --- |
| First name | Surname |

1. **Telephone number**

|  |  |
| --- | --- |
| Work  | Mobile  |

1. **Email address**

|  |  |
| --- | --- |
| Email Address | Confirm Email  |

1. **Organisation address**

|  |
| --- |
| **Street address** |
| **Town/city** |
| **County**  |
| **Postcode**  |

1. **Legal status of your organisation**

🗆 Charitable Incorporated organisation (CIO)

🗆 Community interest company (CIC)

🗆 Company limited by guarantee

🗆 Registered charity

🗆 Unincorporated organisation or club

1. **Objectives and main activity of your group**

What was your organisation set up to do? Who will access your service? What are your main activities/services? Feel free to use bullet points to focus on the key points.

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| --- |
|  |

**Section Two: About Your Project**

2**.**1 What will you provide with this funding?

a. How do you know this is needed

b. How will you ensure your project is working well?

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| --- |
|  |

* 1. **Tell us how many people will benefit from this project?**

|  |
| --- |
|  |

* 1. **What difference will your project make?**

|  |
| --- |
|  |

* 1. **Will any volunteers be involved in this project? If so how many**

|  |
| --- |
|  |

 **2.5 Please outline the project outputs**

|  |  |
| --- | --- |
|  | Number of People(insert number) |
| Number of families engaged and supported  |  |
| Number of volunteers involved with your group |  |
| Number of volunteers who will help to deliver this project |  |
| Estimated total volunteer hours required to delivery your project |  |
| Community Impact: How many people in total (both families and volunteers) will benefit from the project? |  |

**Section Three: Project Details and Financial Information**

**3.1 Does your organisation have a bank account?**

🗆 Yes 🗆 No

**Bank account details**

|  |  |
| --- | --- |
| Account name as it appears on cheque book: |  |
| Bank/Building Society: |  |
| Bank/Building Society Address: |  |
| Sort code: |  |
| Account number: |  |
| Confirmation that your account requires two signatories for all payments | Yes / No |
|  |  |  |

If you do not have a bank account, CVS may be able to hold the funds for you.

* 1. **How much funding are you applying for? please provide a break down?**

|  |  |  |
| --- | --- | --- |
| **Type of cost** | **Description** | **Total Cost + VAT** |
| Venue Hire / Room Hire |  |  |
| Equipment Hire |  |  |
| Food / Refreshments |  |  |
| Training Costs |  |  |
| Marketing or Publicity Costs |  |  |
| Volunteer Expenses |  |  |
| **Other costs**(please specify) |  |  |
| **Items of Equipment**(please specify) |  |  |
| **Total** |  |  |
| **Total grant requested** | (Maximum £1000 grant) |  |

**Section Four: Authorised Signature and Supporting Documentation**

**Authorised Signature**

I am authorised to act on behalf of the group / organisation in submitting this application.

I have read and accepted the conditions of CVS membership on behalf of the group / organisation and confirm our written consent to becoming a CVS member. CVS membership will automatically give you membership to the appropriate networks and groups that we support. If you do not wish to become a CVS member please tick the relevant box below.

I have enclosed the necessary documentation to support our application.

I understand and consent to our organisational contact details being held by Community CVS in electronic and paper format and be used to contact our group / organisation in the future about funding opportunities and matters of interest to voluntary, community and faith groups within Blackburn with Darwen.

I understand that information provided within this application may be used to publicise the work of your group / organisation.  If you do not wish for CVS to promote your group / organisation – please tick the relevant box below.

|  |  |  |
| --- | --- | --- |
| Position in organisation | Name (printed) | Signature |
|  |  |  |

**CVS Membership & Publicity**

We will automatically make your group a member of CVS (if you qualify and are not already a member) and promote the work of your group / organisation.  If you do not want either of these please tick the relevant box below:



*Our organisation does* ***not*** *want to be a member of CVS*

*Our organisation does* ***not*** *want CVS to promote our work*

**Supporting Documentation Checklist**

The following supporting information/documents are required and **must** accompany your application otherwise it will **not** be processed or considered for funding.

|  |  |
| --- | --- |
| Checklist of Required Supporting Documentation | Please Tick  |
| A copy of your group’s constitution, governing document or set of rules. |  |
| A list of names, addresses and relevant e-mail contacts (if applicable) of who is on your management committee |  |
| A copy of your group’s most recent accounts/financial statements  |  |
| A copy of the group’s bank statement (must be less than 3 months old)  |  |
| A copy of your Safeguarding Policy for Children & Vulnerable Adults (if your group/organisation works with children or vulnerable adults) |  |

**Please return your completed grant form to:**

**Email:** **syka.quraishi@communitycvs.org.uk**

**Post: Community CVS, Boulevard Centre, 45 Railway Road, Blackburn, BB1 1EZ**

**By Hand:** If you are delivering your application by hand at the office – please ensure that you sign the book available at reception as proof that we have received your application.

**Data Protection Act 2018.** All information you have provided will be held in manual and electronic formats and only be used in line with the Data Protection Act 2018 and the **General Data Protection Regulations**. The information will be used to contact you with regards to your grant, other funding opportunities and matters of interest to voluntary, community and faith groups within Blackburn with Darwen.  We will keep the information ‘live’ on our information systems for as long as you are engaged with us and will keep archived information for the length of time required by funders for audit purposes only.  You have the right to withdraw consent at any time by contacting Clair Bloomfield (details below).

Blackburn with Darwen Council for Voluntary Service is the data controller and is registered on the Data Protection Register (Z1938345). We will not share or divulge your details to any other third parties without your expressed consent.  You have a right to access your information by writing to Clair Bloomfield, Community CVS, Boulevard Centre, 45 Railway Road, Blackburn. BB1 1EZ email clair.bloomfield@communitycvs.org.uk Tel: 01254 583957.

