**VCSFE**

**Representation Pro-Forma**

This form is to be used if you wish to have VCFSE (voluntary, community, faith and social enterprise) sector representation on your partnership group. Blackburn with Darwen Community Network will run a selection process to find representatives on your behalf. We recommend that you request two places so that the representatives can support each other but also so that you get better representation and there is the ability to cover for each other with meeting clashes, holidays, sickness, etc.

Please complete the form and send it back to Donna and Garth. if you have any difficulties - please ask.

**Name of:**

**Meeting/Group/Platform/Work Stream.**

**Blackburn with Darwen Safeguarding Effectiveness Group**

**Chair:**

**Hayley Kinowski (Head of Service: Safeguarding and Assurance – Blackburn with Darwen Council Children’s Services)**

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| **Overall aim:**As per the Safeguarding Effectiveness Framework, the BwD Safeguarding Effectiveness Group (SEG) meets to quality assure the effectiveness of safeguarding practice across BwD. It reviews the work undertaken by the SCP’s subgroups and reviews the SCP Performance Dataset, and conducts audit activity on wider safeguarding activity, as well as all performance and review work for the partnership. It provides assurance to the Board that safeguarding is being effectively managed across BwD, and identifies risks and areas to be strengthened, by providing evidence and analysis around single and multi-agency findings from any QA undertaken. |
| **Reporting to: BwD SCP Board (Quarterly)****Frequency of meetings & commitment of time: BwD SEG meets quarterly for 3 hours currently.** |
| **Terms of reference:** |
| **Person specification/Skills/Knowledge Required:**A member with sufficient level of responsibility to:Provide data and have an understanding of their own service area/organisation/group performance data and be able to provide an analysis of this.Provide constructive questioning and appropriate peer challengeBe able to lead on audit and quality assurance work for their own service area/organisation/groupUphold the values and principles of the SEF. |
| **Please return to:****Garth Hodgkinson: Secretary BwD Community Network** **Garth.hodgkinson@communitycvs.org.uk****Donna Talbot Secretary BwD Community Network** **Donna.talbot@communitycvs.org.uk** |